

Brentwood Assizes House Trust application criteria for groups seeking funding.

This document sets out the criteria to be considered when the Trust is approached to provide funding.

Given that the funds available through the trust are limited it is important that some base line criteria should be complied with by all groups wishing to take advantage of funding.

For this reason the following is intended to provide some guidance on the criteria to be used in considering any application and to highlight those things which will be considered when reaching a decision.

Each application will in any event be considered on a case by case basis but failure to meet the criteria contained in this document may result in the application not even being considered by the trust.

- Anyone approaching the Trust for funding must have approached their Parish Council first and exhausted all other available options for funding.
- Any grant will only be made if it is for the greater good of the Brentwood Borough community
- Each group must supply their business case for the project to be funded including details of how the project is intended to be delivered and what ongoing supervision and support is intended to be put in place
- If applicable any affiliation criteria or membership to any locally or nationally recognised body must be disclosed in full
- Details of bank account and charitable status (if applicable) including registration number must be supplied
- Any grant will be on the basis of matched funding only
- Any award of funding will unless agreed by the Trustees be on a one off basis with no continued obligations attaching to the trust
- Any payments will be made on delivery of the objective or following a stage being completed if specifically agreed.
- No funding shall be made available for day to day running costs

- No funding will generally be available for any religious or political organisations or those groups affiliated or connected to such organisations
- Each case will be determined by a meeting of the whole of the Trustees on its merits.
- The Trustees retain absolute discretion over any application to be determined.

(NB The relevance of any religious or political status or affiliation of applicants will be considered on the basis of the full application as submitted).